



## PARENT/CARER CONTRIBUTIONS 2023

Dear Parents and carers,

Grovedale Primary School is looking forward to another great year of teaching and learning and would like to advise you of Grovedale Primary School's requested financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary.

Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide students with all materials (pencils, pens, writing paper, etc) to complete their daily learning. It supports us to provide a wide offering of subjects including Digi Tech, LOTE, Art, and Physical Education. We provide students with digital learning opportunities (without asking parents to supply a device per child), and an extensive Library for students to borrow books. Your support also provides us with the ability to ensure our ground and facilities are kept in excellent condition.

For further information on the Department's Parent Payments Policy and Parent Payment/Voluntary contributions are attached.

Payment can be made before **Tuesday 20th December 2022**; however, payment may also be made at the school office on Book Pick Up Day, **Monday 23rd January 2023 between 9am and 12pm**. Payment can be made by Cash, Cheque, EFTPOS or BPAY. If you are not able to attend on this day, payment can be made by phone and booklist supplies will be available in your child's class on the first day of school, **Monday 30<sup>th</sup> January 2023**.

Grovedale Primary School understand that some families may experience financial difficulty and offer support options

- CSEF – Camps, Sports and Excursion Fund. You will need to make an application at the school office
- Parent Payment plan - Please contact the office 5243 3902 to make these arrangements

Yours sincerely

Tina Barnett Principal

Ben O'Connor

School Council President

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**BOOK PICK UP DAY: MONDAY 23<sup>RD</sup> JANUARY 2023**

**TIME: 9AM – 12PM**

**GROVEDALE PRIMARY SCHOOL, 143 BAILEY ST, GROVEDALE**

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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount	
<p><b>Stationery Items (including but not limited to)</b>  Student Diary, Exercise books, Scrap books, Grid books, Writing books, Crayons, Colour pencils, Grey lead pencils, Pencil Sharpener, Pens, Highlighters, Textures Permanent Marker, Mini white board, White board Markers, Rulers, Erasers, Glue Sticks, Scissors, Paper to write on, Document Wallet, Fine liner, Display Folder</p> <p><b>Classroom Supplies</b>  Craft Paper, Crepe Paper, Icy Pole sticks, String, Pom Poms, Sequins, Paper plate, Stickers, Sticky notes, Plastic Spoons, Photocopying/printing, laminating pouches etc</p> <p><b>Digital resources</b>  Reading Eggs (P-4), Google Classrooms (5-6), Seesaw, Literacy online, Essential Literacy and Numeracy Assessment, ICT apps</p> <p><b>Art</b>  Clay, Wood, Wool, Pastels, Glitter, Cardboard, Charcoal, Paint, Paper, Glue, String, Ink, Brushes, PVA, Fine Liners, Gloss, Paper Mache</p> <p><b>Science Supplies</b>  Masking Tape, Sticky Tape, Foil, Glue Stickers, Craft Paper, and Experiment Materials</p> <p><b>ICT</b>  Apps and supplies</p> <p><b>Physical Education</b>  Supplies and Sporting schools affiliation</p> <p><b>LOTE Supplies (Italian)</b>  Scrap Books, Craft Materials</p> <p><b>Inquiry Based Learning Supplies</b>  Craft materials, poster paper, awards, laminating pouches and photocopying</p>	<p>\$40</p> <p>\$30</p> <p>\$30</p> <p>\$15</p> <p>\$10</p> <p>\$5</p> <p>\$5</p> <p>\$5</p> <p>\$10</p>	
<b>Other Contributions - for non-curriculum items and activities</b>	<b>Suggested Amount</b>	
<i>Student First Aid equipment</i>	\$5	
<i>SENTRAL Communications</i>	\$5	
<b>TOTAL</b>	<b>\$160</b>	
<b>Tax Deductible Contributions</b>		
<p><b>School Building Fund:</b>  A contribution to support ongoing improvements to our school buildings and facilities. <b>This donation is tax deductible. For 2023 our school has targeted the following for our community's generous contributions:</b>  Playground upgrades and line marking games on the asphalt.</p> <p>Your donations also contribute to the ongoing maintenance at Grovedale. We thank you in advance.</p>	<p>\$50</p> <p><i>Suggested amount per student</i></p>	
<b>Total Amount</b>	<b>\$210</b>	

### Extra-curricular items and activities

Grovedale Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

These include but are not limited to Incisions, excursion, sports events, and camps for grades 4-6. Cost to be advised.

### Financial Support for Families

Grovedale Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF) for eligible parents who hold a valid health care card or pension card. The program provides capped payments for eligible students to attend camps, sport and excursions. Forms available at the office. (2023 payment is \$125)
- Support agencies for uniforms

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Kathee Kelleher-Jones (Business Manager) or Tina Barnett (Principal) Ph: 03 5243 3902

Email: [grovedale.ps@education.vic.gov.au](mailto:grovedale.ps@education.vic.gov.au)

Category	
Curriculum Contributions	\$150
Other Contributions	\$10
<b>Tax deductible contributions</b>	\$50
Extra-Curricular Items and Activities	\$TBA
<b>TOTAL</b>	<b>\$210</b>

### Payment methods

Grovedale Primary School payment method

Preferred payment options:

EFTPOS

Credit Card

BPay (please contact office if you do not have details)

Cash or Cheque

Payment plan please contact Kathee Kelleher-Jones Business Manager 5243 3902

### Refunds

Grovedale Primary School refund arrangements:

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

### Parent Supplied Items

Parents are required to supply the following items (per child) **to their classroom**:

2 x large box of tissues



Art Smock



Library Bag (Gr 1 – 6)



Headphones



Hand Sanitizer Pump 250ml



# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.