

GROVEDALE PRIMARY SCHOOL

2021 PARENT PAYMENT ARRANGEMENTS

Dear Parent

Grovedale Primary School is looking forward to another great year of teaching and learning and would like to advise you of Grovedale Primary School's parent payment arrangements for 2021.

Please find attached the Fee Schedule (Pg. 2), Payment Return Form (Pg. 4), Parent Payment Instalment Application 2021 (Pg. 5) and Parent Payment Policy (Pg. 6).

Grovedale Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Financial Support for Families

Grovedale Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF) \$125. Families holding a valid means-tested concession card or temporary foster parents are eligible to apply.
- Payment Plans
- State Schools' Relief – may cover the cost of uniform and shoes etc. for disadvantaged students.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Tina Barnett, Principal or Kathee Kelleher-Jones, Business Manager on Ph: 03 5243 3902 | Email: grovedale.ps@education.vic.gov.au

Payment Methods

Book pick up day Friday 22nd January 2021, 9am-12pm.

Payment plan please contact Kathee Kelleher-Jones Business Manager 5243 3902.

Preferred payment options:

EFTPOS
Credit Card
BPay

Refunds

Should refunds be required, details can be found in our Refunds Policy on our website www.grovedaleps.vic.edu.au or by contacting our school office.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

Tina Barnett
Principal
Grovedale Primary School

Sally Harper
School Council President
Grovedale Primary School

FEE SCHEDULE – PREP – GRADE 4

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Grovedale Primary School also welcomes your voluntary contributions for 2021.

To pay in advance, please complete the Payment Return Form in this document and return to the school by the 16th December 2020.

Alternatively, you can make payment at Grovedale Primary School on book pick up day on Friday 22nd January 2021 from 9:00am – 12:00pm. If you are not paying the full amount, a \$60 deposit is required on the day to collect your book pack. We will then require a Parent Payment Instalment Application to be filled out on the day, and adhered to until paid in full.

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. These items will be available in your child’s classroom at the start of the year.

Essential Student Learning Items	
Books and stationery - \$100	Student Diary, Exercise books, Scrap books, Grid books, Writing books, Crayons Colour pencils, Grey lead pencils, Pencil Sharpener, Pens, Highlighters, Textures Permanent Marker, White board Markers, Rulers, Erasers, Pencil Case, Glue Sticks Scissors, Paper to write on, Document Wallet, Jotters, Fine liner, Display Folder, Sketch Pads and items required throughout the year for student led inquiry activities.
Classroom Supplies - \$40	Craft Paper, Crepe Paper, Icy Pole sticks, String, Straws, Oil Pastels, Water Paint, Paper plate, Stickers, Sticky notes, Plastic Spoons, Pipe Cleaners, Laminating Pouches etc.
Digital resources - \$50	Mathletics, Reading Eggs, Music Apps, Sentral, Essential Assessment Literacy and Numeracy, ICT apps.
Art Supplies - \$15	Clay, Wood, Wool, Pastels, Glitter, Cardboard, Art Book, Wire, Charcoal, Conte Pastels, Balsa Wood, Raffia, String, Ink, Brushes, PVA, Fine Liners, Gloss, Paper Mache
LOTE Supplies (Italian) - \$5	Scrap Books, Craft Materials
Science Supplies (STEM) - \$10	Masking Tape, Sticky Tape, Foil, Glue Stickers, Craft Paper, Money for Classroom Experiments
Inquiry Based Learning Supplies - \$10	Craft materials, poster paper, skewers, paper plates, balloons, masking tape, coloured paper
TOTAL	\$230

Optional Items

Grovedale Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child.

Optional Item	Amount
Optional camps incursions, excursions and sporting events as scheduled throughout 2021. The cost of these items will be advised throughout the year.	To be advised

Voluntary Contributions

Grovedale Primary School welcomes your voluntary contributions of \$50 per family to support our school.

All voluntary contributions will be allocated to our major project – [School Playground Upgrade](#).

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

PARENT PAYMENT INSTALMENT APPLICATION 2021

STUDENT'S NAME: _____	YEAR: _____
PARENT'S NAME _____	PH. NO: _____

I have read the Grovedale Primary School Parent Payment Arrangements and agree to be responsible for the payment of charges applicable to my child on the following terms:

OPTION 1:

EFTPOS - I hereby undertake to pay from / /..... AGREED PAYMENTS of: \$ ____

- Weekly Fortnightly Monthly
 Mastercard Visa

CARD NUMBER: Please complete below:

□□□□ □□□□ □□□□ □□□□ EXP □□/□□ CCV □□□

PRINT NAME:	
SIGNATURE:	DATE:

OPTION 2:

B-Pay - I hereby undertake to pay from / /..... AGREED PAYMENTS of: \$ ____

- Weekly Fortnightly Monthly

OPTION 3:

CASH - I hereby undertake to pay from / /..... AGREED PAYMENTS of: \$ ____

- Weekly Fortnightly Monthly

Signed: _____
(Parent/Guardian)

Date: _____

Signed: _____
(Business Manager)

Date: _____

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.