



# Assessment and Reporting Policy 2018

## **Purpose:**

Accurate and comprehensive assessment of student performance against state-wide standards aids in establishing open communication, guides student learning, assists in establishing future direction, and helps to identify areas of exemplary performance, as well as those areas in need of support and assistance.

To assess school and student performance accurately and comprehensively against state-wide standards, national benchmarks and standardised test rankings.

To improve student learning outcomes and growth by accurately determining current performance as well as areas of future need and development.

## **Scope:**

This policy relates to assessment and reporting conducted at Grovedale Primary School, the storage of the data and how it is reported to DET, families and relevant organisations.

## **Policy:**

### **ASSESSMENT**

Our school accesses a range of formative and summative assessment tools to accurately determine students' current learning levels and future learning needs. Teachers assess prior to teaching, during and at the conclusion of units of work to ascertain the student, class and cohort learning growth and achievement standard demonstrated as a result of the teaching and learning sequence.

Our teachers are required to complete a range summative assessment tasks throughout the year as documented in the Assessment Schedule. This also involves documenting individual student achievement levels on a regular basis and distributing them to the Leadership Team in a timely fashion. The items in the Assessment Schedule include, but are not limited to:

Fountas and Pinnell Benchmark Assessment System	PAT Spelling
English Online Interview	PAT-R Comprehension
Maths Online Interview	PAT-R Vocabulary
PAT Early Years Maths	Writing Moderation
PAT Early Years Reading	NAPLAN
PAT Grammar and Punctuation	Words Their Way Spelling
PAT Maths 4th Edition	Observation Survey
	OnDemand Testing

The data collected for the Assessment Schedule is analysed annually to measure against our curriculum, implemented programs and teacher effectiveness. Furthermore, the data is analysed by the principal class, leadership team, whole staff, individual teachers and teaching teams in Professional Learning Community meetings.

### **INDIVIDUALISED LEARNING**

For those students that teachers have deemed at risk through data analysis, the following strategies are implemented:

- Early Years Literacy Intervention
- Koorie Literacy and Numeracy Support
- Individual Learning Plans
- Individual Education Plans
- Educational Support Staff timetabled in classrooms

- Student Support Group Meetings

Furthermore, all students have individual learning goals based on the current units of work being taught. This allows for teaching and learning differentiation and these are communicated through:

- Student Led Conferences
- Parent Meetings
- SeeSaw (app)
- Sentral Messaging
- Diaries

#### REPORTING

Each semester, individual student achievement data is communicated via an individual report to parents/carers using the Student Management Tool, Sentral.

The semester reports include teacher judgements for the Victorian Curriculum F-10 learning areas and capabilities as outlined Victorian Curriculum F–10 Revised curriculum planning and reporting guidelines, values assessment, attendance data, curriculum overviews and personalised comments.

Foundation stage student reports must include documented attainment for English, Mathematics, The Arts, Health and Physical Education and Personal and Social Capability against the Victorian Curriculum F-10 achievement standards. At the Breadth stage, students are assessed against all Victorian Curriculum F-10 learning areas in each two-year band of schooling, with a focus on English, Mathematics and Science.

#### DATA COLLECTION AND STORAGE

Semester student achievement reports will be securely stored on the school server, uploaded to CASES21 (as per DET requirements) and made accessible through the Student Management Tool, Sentral to parents/carers.

Annual data collected as per the Assessment Schedule will be securely stored on the school server and relevant data uploaded to the Student Performance Analyser.

#### **Further Information and Resources:**

- 2018 Assessment Schedule
- <https://oars.acer.edu.au/grovedale-primary-school>
- <http://www.insight.vic.edu.au/>
- <https://naplands.vcaa.vic.edu.au/>
- <http://www.aimonline.vic.edu.au/>
- <http://www.vcaa.vic.edu.au/Documents/viccurric/RevisedF-10CurriculumPlanningReportingGuidelines.pdf>

This policy was ratified by School Council in **May 2019** and is scheduled for review in **May 2021**.